***Note –*** Need to distinguish if the ***GP Linkworker*** is employed by NHS Grampian or is contracted out as this will have implications on the referral process.

In some cases the ***Person*** may also self-refer themselves to the ***GP Link Worker Programme***.

\*Accredited list of activities/organisations are signed up to the social prescribing project and have Information Sharing Agreements in place with NHS Grampian. Additional checks and verifications have taken place prior to the launch of the social prescribing project.

\*\* Need to liaise with GP Link Worker Programme to confirm what referral process is preferred for the social prescribing project and what forms are to be applied.

**4.** Additional Information may be included as to which accredited group activity/organisation\* the GP/Nurse is recommending the Patient to attend.

**7.** In order to prevent the ***Person*** having to explain their situation a second time and the organisation completing out another assessment with the ***Person***.

The ***GP Linkworker*** uploads ONLY relevant sections from the original assessment applicable for the ***Organisation*** onto another template form\*\* and sent as an attachment within an encrypted email. (requires a password to open the attached form within the email).

Link Worker/Connector

**1.** ***Person*** has an appointment with ***GP or Nurse***

**6.** The ***GP Linkworker*** has an appointment (45mins) (either face-to-face or via Near Me) with the ***Person*** to discuss their non-medical needs and an Assessment\* is carried out and form completed.

If the referral form from GP/Nurse indicates that the referral is for one of the ***Organisations*** on the Social Prescribing accredited list, verbal consent is provided by the ***Person*** and box ticked on form providing consent is indicated, no signature is provided by ***Person***.

**5.** The ***GP Linkworker*** receives the form via SCI GateWay and triages the referrals.

**3.** ***GP/Nurse*** gains verbal agreement from the ***Patient*** to be referred to the ***GP Linkworker*** via a referral form uploaded to SCI GateWay.

***GP/Nurse*** also updates a Social Prescription has been prescribed and updates the Patient’s Journal Record within Practice IT System (EMIS /Vision)

***Note –*** As well as updating Patient Journal a ‘Read Code’ is also available to indicate ***Patient*** has been referred to ***GP Linkworker*** to aid with reporting.

Person is a Client

Person is a Patient

**8.** The ***Organisation*** receives the encrypted email from the ***GP Linkworker.***

Contacts the ***Person*** and makes arrangement to provide support.

Third Sector Organisations

**2.** ***GP/Nurse*** identifies a non-clinical support requirement ***– Social Prescription***

GP Practice

Person