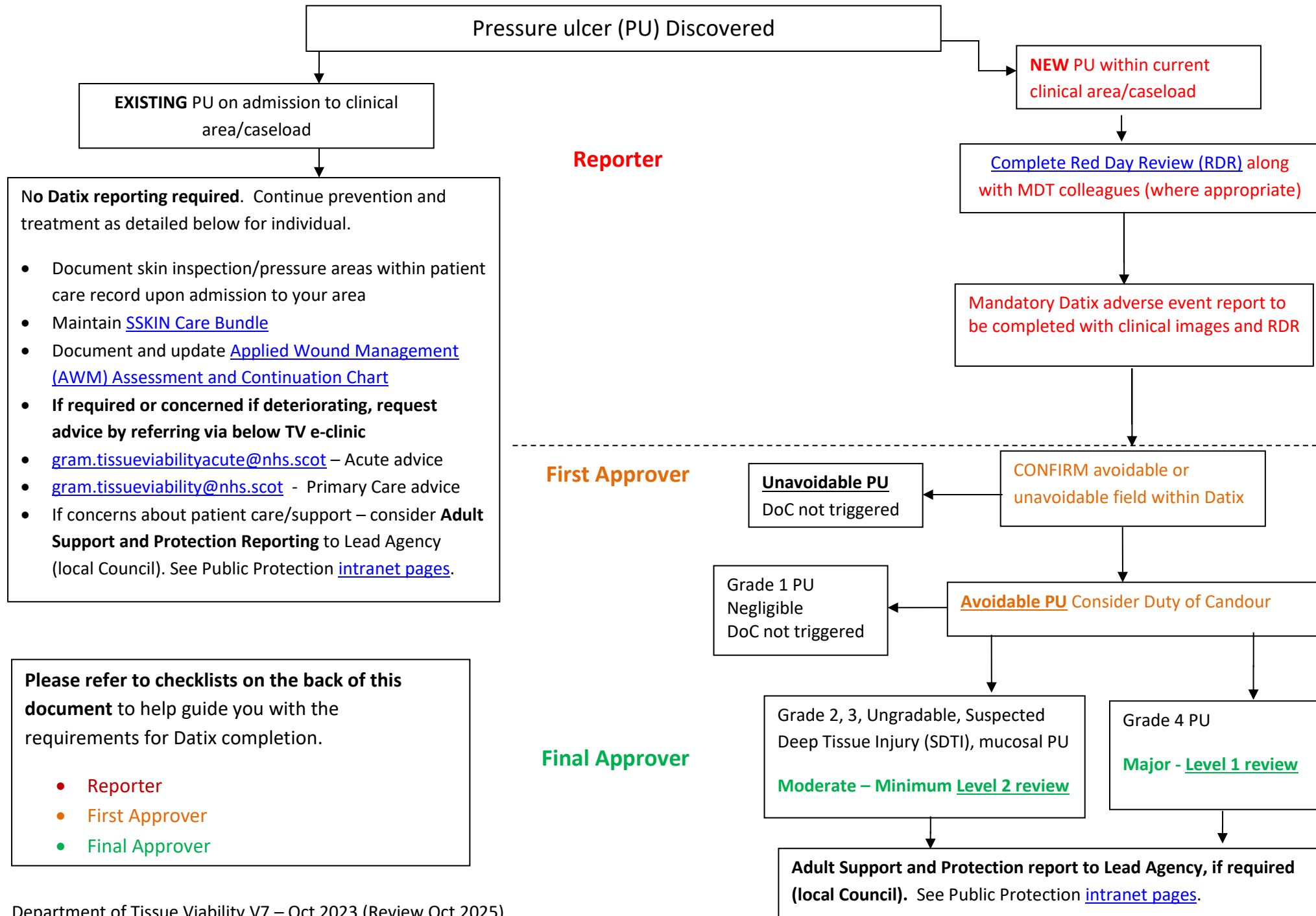


# Adverse Event – Pressure Ulcers (PU) – Duty of Candour (DoC)

**ONLY NEW PU TO BE DATIX REPORTED**



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Responsibilities Check List		
Reporter	First Approver	Final Approver
<ul style="list-style-type: none"> <li>Obtain <a href="#">consent</a> for clinical images</li> <li>Complete Datix with mandatory               <ul style="list-style-type: none"> <li>image/s of PU</li> <li>completed Red Day Review</li> <li>select if PU was avoidable or unavoidable within Datix</li> </ul> </li> <li>Detail prevention and treatment commenced within Datix</li> <li>Detail any learning outcomes if avoidable, <b>this should be discussed and actioned with first approver</b></li> </ul>	<ul style="list-style-type: none"> <li>Ensure the <b>reporter</b> has               <ul style="list-style-type: none"> <li>Clinical image/s that clearly show the PU</li> <li>Red Day Review is fully and accurately completed</li> </ul> </li> <li>Fill in final approver's name/details</li> <li>Ensure avoidable or unavoidable has been correctly selected</li> <li>Report any ASP concerns</li> <li>Decide on Duty of Candour and provide rational for decision – if Doc confirmed               <ul style="list-style-type: none"> <li>Update and share learning with Team to prevent similar future avoidable events</li> <li><a href="#">Apologise to patient/family</a></li> <li>Update Datix with new clinical images - within 28 days</li> <li>Keep status as <b>being reviewed - final approver will finalise</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Ensure <b>first approver</b> has completed all checks</li> <li>Ensure any DoC events are followed up and actioned.</li> <li><a href="#">Follow guidance for completing Level 1 and 2 reviews</a></li> <li>Follow up any ASP concerns</li> <li><b>Do not finalise Datix until</b> <ul style="list-style-type: none"> <li>TV/Podiatry have reviewed the Datix</li> <li>DoC (if relevant) has been fully investigated by clinical area</li> <li>If PU was initially categorised as ungradable – Datix must be updated with confirmed Grade (2,3 or 4) once debrided - this will also guide what level of review required (if DoC)</li> </ul> </li> </ul>

**Important** If patient discharged/transferred to a new clinical location ensure Datix ID number is communicated.

Reviewing the adverse event and carrying out **DoC** procedure, if applicable, remains the responsibility of **original** area to follow up and process.